

Time	Grades
8:30- 9:00	Pre-K 3 & Pre-K 4, & 4th Grade
9:00-9:30	Kindergarten, 1st & 5th Grade
9:30-10:00	2nd & 3rd Grade
11:00-11:30	Middle School Check-In *Teachers will be available via zoom to answer any questions about their assignments. Zoom link and all assignments will be posted on Teams by 9:00 a.m.

Students in grades PK-5<sup>th</sup> will have a “Virtual Packet” at home in case of a virtual day. On this day, teachers will zoom with their students in accordance with the schedule above. Teachers will explain to students the assignments of the day. Middle school assignments will be posted on Teams and all teachers will be available to answer questions on zoom at the time listed above.

### Continuity of Education Plan for Most Blessed Sacrament Catholic School

School District	Diocese of Wilmington
Superintendent	Dr. Louis DeAngelo
School	Most Blessed Sacrament Catholic School
Principal	Trinette Stillman
Address	11242 Racetrack Road, Berlin, MD 21811
Email/Phone	410-208-1600
Website	<a href="https://mostblessedsacramentschool.com">https://mostblessedsacramentschool.com</a>

#### Goal of Plan

The goal of the plan is to provide a reasonable alternative to our traditional instruction during a period of closure transitioning to remote/virtual learning.

#### Overview of Plan

The following are the expectations for virtual instruction:

- It is imperative to understand that this is not the same expectation as if a student was sitting in a brick-and-mortar classroom.
- Our ultimate goal is to keep the students academically engaged while at home.
- The goal is to have at minimum, one graded assignment for each subject area per week put into PowerSchool.
- The intention of these assignments is to promote educational continuity. If a student is struggling to complete work for any reason, he or she can contact the teacher for assistance or alternative

assignments.

#### Expectations for Teaching and Learning

##### Instructional Expectations:

Each teacher will provide two 40-minute lessons per day throughout the duration of the mandated shutdown on an online platform.

- Pre-K will focus on language, math and social skills by providing Zoom classes daily.
- K through 2 will focus on Religion, ELA and Math. They will be utilizing the digital platforms established (Thinkcentral for Math and Wonders for Reading) along with other websites that can be used as extension resources, as well as a means for communicating with parents for sight words, math fact practice, or any instructional concept that parents may need clarification. Please refer to information provided by the teacher to access your grade level's mode of communication for further instructions regarding assignments/activities.
- Grades 3-8 will focus on the core subjects of Religion, ELA, Math, Social Studies, and Science using TEAMS as the platform for receiving assignments. Students will receive assignments in all subject areas.
- Other content areas, such as Art, Music, Physical Education, and Technology will be assigned by Specials teachers through TEAMS when applicable. They will coordinate times with the homeroom teachers for each grade.
- Students and families must check his or her TEAMS Classroom for emails, alerts, or updates in regard to his or her class.
- Teachers will use emails and individual phone calls to communicate with students and families about students' missing work.
- Teachers will input grades into PowerSchool weekly.

#### Communication Tools and Strategies

The school will utilize the communication tools at its disposal: phone messages, MBS Messenger, emails to faculty, students, and community, website updates, student and parent portals for gradebook management, as well as virtual meeting spaces.

#### Access (Devices, Platforms, Handouts)

The school will utilize Zoom, TEAMS, and Seesaw as well as its 1-1 technology for students in grades 3-8. Online Curriculum sites for Math, ELA, and Social Studies will be utilized.

#### Staff General Expectations

Staff expectations throughout the closure remain relatively the same. All staff is expected to maintain clear communication with their principal, colleagues, as well as students and parents. They are to effectively plan instruction according to their content level standards as well as meeting the needs of the various learners in their classrooms. Staff will continue to collaborate with the building administration and school counselor regarding learning needs of the students. Staff will continue to utilize the platforms available, such as TEAMS Classrooms, digital versions of textbooks, and any resources they deem appropriate and valuable. Staff is to prepare and post their lessons in a timely fashion, as well as grade and provide feedback when appropriate. Grades will be updated via our online gradebook, where students and parents will have continued access throughout the shutdown. Finally, if a student is not participating or turning in work within the allotted time, staff will make all reasonable efforts to contact the student and parents and, if needed, contact their building principal.

#### Student Expectations

Students are expected to check their school assigned emails daily. Students are expected to complete all assigned tasks

in a timely manner. Students are expected to maintain high academic efforts and ask questions to their teachers as necessary. Students are expected to convey any challenges they may have during the closure.

Students are also expected to tend to their mental health. Anxiety, depression, stress can increase during times of crisis. Despite the closure, counseling services are available. School-based counseling will continue through the shutdown. Contact the school counselor if a student is struggling so school-based counseling can be set up.

#### Attendance / Accountability

Students will be held accountable and therefore counted as present when they attend ZOOM class and complete their assignments. Students will be given reasonable deadlines for the completion of individual assignments. Students will be given extended deadlines relative to the end of a marking period. Students may be given additional consideration if the school is aware of mitigating circumstances that are a barrier to the completion of assignments (lack of connectivity, lack of access to a device, etc.).

#### Covid Protocols/Updates

##### **NURSING**

COVID-19 is a public health concern, and as the eyes and ears of public health, school nurses understand this in the context of 21<sup>st</sup> century school nursing. Here are some activities school nurses will do while schools are closed.

- Stay current on the emerging COVID-19 to appropriately answer questions now and when schools reopen; also stay current on cases in your area.
- Coordinate with school administration and families to determine when and how students' school medication supplies can be picked up for use at home.
- Develop a system of communication for students and families to connect with you while schools are closed.
- Work with the information technology department to be sure you have access to student attendance rates (and add reasons for absences) for future events and when schools reopen.

#### Mental Health and Well-Being

##### **GUIDANCE**

The guidance counselor will be available and can be contacted through TEAMS. The Teams Counseling classroom will provide students and families with resources during the school closure and will continue to support teachers and families as needed. The counselor will keep parents, family and staff up-to-date by proactively pushing information out regarding the illness and how to address related stress and anxiety.

#### School Grounds and Maintenance

Building Maintenance will continue to report to school when possible in order maintain the integrity of the school. They may work on projects deemed appropriate and safe depending on the circumstances.

#### Short Term Virtual Learning

Each homeroom teacher is responsible for having available an establish plan for short term virtual learning occurrences. This will be utilized when short term virtual learning is necessary such as a weather closing. It should outline the above criteria and be ready to forward to families in the event of a school closing that is deemed a virtual learning day. It would be provided to the families via email the day the determination has been made for virtual learning. Teachers will then do an attendance Zoom to review the plans and clarify any questions.

#### Resource Links

We have used the following resources to support students in their learning

Reading Wonders

<https://connected.mcgraw-hill.com/school/c1f9>

Go Math

<https://www-k6.thinkcentral.com/ePC/start.do>

Social Studies Curriculum

<https://www.hmhco.com/one/>

Freckle

<https://student.freckle.com/#/login>