



## MOST BLESSED SACRAMENT CATHOLIC SCHOOL 2023-2024 TUITION CONTRACT

This agreement dated \_\_\_\_\_ is made and entered into between Most Blessed Sacrament Catholic School and \_\_\_\_\_, \_\_\_\_\_ who is/are the person(s) legally responsible for the student(s) (check one):

(Check one):

- Parent(s)
- Legal Guardian (s)
- Other (explain)

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Name of Student

Grade

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(List all students by name and grade)

### Payment of Tuition:

1. The undersigned agrees to pay tuition for the entire school year.  
Parents shall select a payment plan for tuition from among options set through our tuition management program (FACTS). All tuition payments shall be made in accordance with the payment plan.
2. If a tuition payment is thirty (30) calendar days overdue, Most Blessed Sacrament Catholic School may impose any or all of the following sanctions, at the school's sole discretion, unless special payment arrangements have been made in writing signed by the school principal. Sanctioned actions include:
  - a. Disallowing student's participation in extra-curricular activities.
  - b. Withdrawing student from school.
  - c. Use a collection agency.
  - d. File a claim in court.
3. A family with a past due balance for the current school year may not re-register for the following school year until the tuition is paid in full unless special arrangements have been made in writing.

### Refunds:

4. If a student is withdrawn during the school year, remaining tuition through the end of the year must be paid in full unless the school principal agrees in writing to refund a portion of the remaining tuition. Otherwise there will be no refund, credit, or reduction for withdrawal, absences, vacations, snow days, illnesses, holidays, or moving.
5. If the student is asked to leave or withdraw from the school, the undersigned is responsible for the prorated annual tuition through the end of the month which the student withdraws.



**General Terms and Conditions:**

6. **For New Families:** Prior to completing the registration process, payment of a non-refundable fee to cover the application for admissions in the amount of two hundred and fifty dollars (\$250.00) **per student** is required. The fee is non-refundable for any reason, including but not limited to, a denial of a student's application.
7. **For Existing Families:** A non-refundable re-registration fee of one hundred dollars (\$100.00) PER Family is due along with the signed re-registration form by February 10, 2023. **The tuition contract for the 2023-2024 school year is distributed once the tuition schedule is determined. Re-registration is a crucial part of the finance committee's decision on any increases in tuition for the following school year.**
8. Our parishes pay a subsidy for each child that attends MBSCS from their parish. For a family to qualify as parishioners at one of our eight supporting parishes, they must have a parish verification form signed by their pastor and filed with our school prior to the start of the school year (for new families), be practicing Catholics and participating in the life of the parish and community and contributing to their parish offertory collection. This may be reviewed on an annual basis at the discretion of the pastors of our sponsoring parishes.
9. It is further understood that the student and student's parents/guardians will abide by the policies and guidelines documented in the School Student and Family Handbook.
10. **Family Involvement Program-** All families with students enrolled in Most Blessed Sacrament Catholic School are expected to participate in 20 hours of service by May 31<sup>st</sup> of the calendar year. Those families who cannot participate in service time have the option of buying their service time hours at the rate of \$20.00 per service hour. Any service hours not completed will be charged a \$20.00 per hour fee.

**Once a student is registered in our school, you have entered into an agreement and commitment to pay tuition for the entire year. The size of staff, amount of materials and books, and yearly school budget are based upon this commitment which was made at the time of admission/re-enrollment. Tuition paid is nonrefundable, and paying tuition is the obligation of the family.**

**I/We, the undersigned, have read and understand the Terms and Conditions of this Agreement, for the enrollment of Student(s) for the 2023-2024 school year. I/We agree to abide by said terms and conditions and agree to fulfill the total financial obligation for payment of tuition as set forth herein.**

\_\_\_\_\_  
Signature of Parent/Legal Guardian/Other      Date      Social Security #

\_\_\_\_\_  
Address      Phone

\_\_\_\_\_  
Signature of Parent/Legal Guardian/Other      Date      Social Security #

\_\_\_\_\_  
Address      Phone