



School Nurse

Most Blessed Sacrament (MBS) Catholic School is in Berlin, Maryland and serves PK3-8th grade students from Delaware and Maryland. We are dedicated to excellence in education by developing lifelong learners and leaders. In partnership with families, we foster a faith filled environment emphasizing reverence, respect, and personal responsibility.

This opportunity is a full-time, 10-month nursing position. The school nurse will work closely with the principal, teachers, students, and parents to maintain a healthy and safe environment at MBS. The nurse should possess excellent communication skills, exhibit empathy and support for the physical and emotional needs of the students and foster positive interactions with children and fellow employees. They must fulfill other responsibilities in accordance with the MBS mission statement.

Primary responsibilities:

- Manage all processes related to the health and well-being of all MBS students.
- Provide appropriate nursing assessment and treat injuries and illnesses.
- Maintain student health records in accordance with Health Department of Maryland and the Catholic Diocese of Wilmington.
- Dispense and record required medication for students as prescribed.
- Coordinate care plans and special accommodations for students.
- Disseminate health information to administration, faculty, staff, students, and parents as appropriate and necessary.
- Maintain confidentiality in all areas of responsibility.
- Complete and file appropriate injury reports including notification to parents and administration.
- Attend in-services, faculty meetings, professional development, and faith formation seminars.
- Participate in additional school-related activities, including but not limited to: Open House, Graduation, Back to School nights, Parent Conferences, and Fundraisers.

Qualifications:

- Registered Nurse in Maryland or Delaware or be willing to transfer license.
- Demonstrate commitment to the principles of Catholic Faith.
- Knowledge of application of best nursing practices.
- Be reflective and accurately able to appraise his or her strengths and weaknesses.
- Proven to be detail-oriented and self-directed with the ability to work independently and with a team.
- Communicates effectively with all stakeholders both orally and in written form.
- Proficient in the use of computer technology and Microsoft Office.
- Preferred experience with pediatric population, preferably in a school or community setting.

Interested individuals should send a cover letter and resume to:

Most Blessed Sacrament Catholic School
Attn: Trinette Stillman, Principal
11242 Racetrack Road
Berlin, MD 21811
tstillman@mbscs.org