

School Counselor (PK–8)

Position Type: Full-Time | 10-month position- Reports to the Principal

Position Overview:

The School Counselor plays a vital role in the support of our students academic, social-emotional, and spiritual development. This individual also serves as the chair of the Student Services Team, collaborating with faculty, families, and external providers to ensure each child's success academically, behaviorally and emotionally.

Responsibilities:

- Chair of the Student Services Team (SST) -Identify, implement and monitor individualized student service plans in collaboration with teachers and families. Coordinate SST meetings, maintain documentation, and ensure timely communication among teachers, specialists and families.
- Provide direct counseling services through individual sessions, small groups, and classroom-based, age level appropriate lessons.
- Provide guidance to families regarding secondary schooling and manage middle school student service hours.
- Serve as a liaison between the school and outside service providers, including therapists, evaluators, and specialists.
- Support faculty with strategies for classroom management, student behavior, and emotional wellness.
- Facilitate referrals for academic and behavioral evaluations when appropriate.
- Promote a safe, respectful, and faith-centered school environment aligned with Catholic teachings.
- Maintain confidentiality and accurate documentation in accordance with school and diocesan policies.
- Participate in professional development to maintain certification.
- Serve as a member of the School Safety Response Team.
- Helps coordinate school wide service projects.

Qualifications:

- Master's degree in School Counseling, Psychology, or a related field.
- State certification/licensure as a School Counselor, Maryland or Delaware.
- Experience working with elementary and middle school students preferred.

How to Apply:

Please submit a cover letter, resume, and three professional references to Mr. Stofa at dstofa@mbscs.org. Applications will be reviewed on a rolling basis until the position is filled.

